

October 08, 2019

GRAND COUNTY SCHOOL DISTRICT

IT Technology Assistant / Desktop Technician Technology Department, Full Time with Benefits

Grand County School District is looking for a qualified Technology Assistant / Desktop Technician to maintain, upgrade and manage software and hardware, and provide technical support.

Job Summary:

Resourcefulness is necessary skill in this role. You should be able to diagnose and resolve problems quickly. You should also have the patience to communicate with a variety of interdisciplinary teams and users.

Your goal will be to ensure that our technology infrastructure runs smoothly and efficiently.

Responsibilities Include:

- Install and configure software and hardware
- Set up accounts and workstations
- Troubleshoot issues and outages
- Upgrade systems with new releases and models
- Develop expertise to assist teaching staff with new technologies
- Be self-directed with reliable judgment and initiative when required



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Minimum Qualifications:

- A high level of communication skill including written and verbal skills. Verbal skills include the ability to communicate technical IT issues to non-IT technical staff/faculty.
- Customer focused approach to tasks and projects, with demonstrable experience
- Familiarity with various operating systems and platforms
- Experience in basic networking including wireless, wired, security and basic design
- Resourcefulness and problem-solving aptitude
- Working knowledge of PC's and their components.

Preferred Qualifications:

- 3-5+ years end point computer and peripheral IT support
- 1+ years Network and related Server Admin work/ exposure a plus
- Advanced knowledge of MS Windows.
- Advanced knowledge of system hardware and installation.
- Advanced knowledge of PC's and their components
- Knowledge of audio/visual devices and integration

Salary: According to GCSD Salary Schedules

Submit application to:

**Grand County School District 264 South 400 East
Moab, UT 84532**

Deadline: Open until filled

First round of application reviews will be October 22, 2019

If Interested contact Tiffany Gill at 435-259-5317 or gillt@grandschools.org

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