

Grand County School District
264 South 400 East Moab UT 84532



JOB ANNOUNCEMENT

December 14, 2018

Grand County School District is accepting applications for the following positions:

Custodian-HMK Full Time with Benefits

JOB SUMMARY*

Under the direction of the Building Principal, performs a variety of routine cleaning work in offices, classrooms or other buildings; assists in minor maintenance activities; and performs other related duties as assigned.

ESSENTIAL FUNCTIONS*

1. Sweep, scrub, wax and polish floors.
2. Clean and vacuum rugs and carpets.
3. Clean and sanitize restrooms.
4. Dust and polish furniture and woodwork.
5. Assist in moving/loading/transporting furniture, equipment, supplies and materials.
6. Clean and polish windows, class doors and drinking fountains.
7. Replace light bulbs.
8. Make minor non-technical repairs.
9. Assist with painting and minor carpentry projects.
10. During summer maintenance clean and polish metal work and clean Venetian blinds.
11. Pick up debris and assist in maintaining clean grounds.
12. Report safety, sanitary and fire hazards.
13. Conform to District policy regarding attendance and absences. Employee attendance must be adequate to perform the above listed essential job functions.
14. Drive various District vehicles.
15. Other duties as assigned

MINIMUM REQUIREMENTS

1. Must have at least a high school diploma or equivalent
2. Have cleaning or some level of maintenance experience
3. Be willing to work with colleagues
4. Strong work ethic and pride in a job well done

PHYSICAL REQUIREMENTS not limited to the following:

1. Physical ability to perform the above listed essential functions with or without reasonable accommodation.
2. Physical, mental, and emotional requirements will be developed when needed for purposes of reasonable accommodation.

Specifically for This Position:

1. Facility to see/read fine print and work with small component parts.
2. Demonstrate normal depth perception.
3. Manual dexterity to manipulate small objects and handle tools safely.
4. Facility to drive a car, pickup truck or other vehicle.

Required Knowledge, Skills & Abilities Necessary to Performance of Essential Functions:

1. No specific education requirement, but must demonstrate ability to read and write English at a level required for successful job performance.
2. One year of experience in manual work.
3. Ability to communicate effectively in order to follow oral/written directions and specific rules, regulations and processes and apply them to a variety of situations.

Desirable Knowledge & Abilities:

1. Previous experience in public school system or institute of higher education.
2. A general knowledge of commercially modern and safe cleaning techniques.
3. Hold and maintain a Utah Driver's License.
4. Ability to prioritize multiple tasks.
5. Ability to exercise sound judgement and work independently.
6. Ability to establish and maintain effective working relationships with others.
7. Ability to use cleaning materials and equipment with skill and efficiency.

Salary: According to GCSD Salary Schedule

To Apply: Submit application to:
Grand County School District
264 South 400 East
Moab UT 84532
Applications available on line: www.grandschools.org or at
the District Office

Deadline: Open until Filled

Applicants must pass a background check.

Grand County School District does not discriminate in the provision of services due to gender, race, color or national origin, and works in compliance with the Americans with Disabilities Act.