

March 22, 2019

## GRAND COUNTY SCHOOL DISTRICT

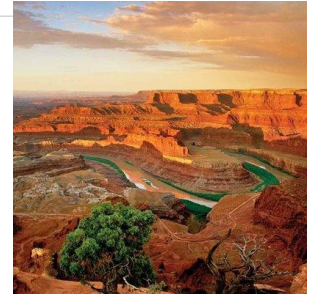
### Bus Driver

Full Time with Benefits

Grand County School District currently has a Bus Driver position open immediately.

#### Job Summary:

Under the direction of the Transportation Supervisor, drives a school bus to designated locations to transport students, including those who are mentally or physically disabled, in wheel chairs, or otherwise require special help; transports pre-school children to preschool classes; transports students to community school classes; assists in general maintenance/servicing of the school bus and performs other related duties as assigned.



#### ESSENTIAL FUNCTIONS:

1. Drive a school bus daily to designated locations in accordance with time schedules.
2. Pick up and discharge students; assist children in getting on/off the bus.
3. Lift and position children on bus and into seats before fastening/checking seat belts.
4. Lock wheelchairs into place on bus.
5. If appropriate, wait for parents to receive children upon delivery at home.
6. Adjust pick-up procedure to school starting times.
7. Maintain departure and arrival times as scheduled.
8. Follow established procedures for emergencies.
9. Maintain discipline on bus.
10. Service bus with gas/oil, clean interior and wash bus.
11. Prepare monthly log and other reports as required.
12. Transport students and instructors on special trips/activities as required.
13. Conform to District policy regarding attendance and absences. Attendance must be adequate to perform the above listed essential job functions.
14. Proper pre check and post check of school bus.
15. Pass a Physical Performance Evaluation.

#### MARGINAL FUNCTIONS:

Other duties as assigned.

#### Required Knowledge, Skills & Abilities Necessary to Performance of Essential Functions:

1. Hold and maintain a Utah Commercial Driver's License, first aid certificate, and within first year complete state basic course (TRAINING AVAILABLE).
2. Must be a graduate of an accredited institution at an acceptable academic level to be determined by the Grand County School District.
3. Ability to communicate effectively orally and in writing.

**Desirable Knowledge & Abilities:**

1. Previous experience in a public school setting or public transportation setting.
2. Previous experience with persons with special needs.
3. Ability to work independently at routine tasks.
4. Ability to establish and maintain effective working relationships with others.
5. Ability to learn special needs of particular individuals.
6. Ability to maintain discipline among students.
7. Knowledge of safe driving practices and procedures.
8. Knowledge of first aid procedures.
9. Knowledge of provisions of the state codes applicable to the operation of school busses and the transporting of students.
10. Ability to learn emergency procedures for working with mentally and physically handicapped children, pre-school students and community school students.
11. Ability to learn to operate a radio.

**Salary: According to GCSD Salary Schedules**

**Submit application to:**

**Grand County School District 264 South 400 East  
Moab, UT 84532**

**Deadline: Open until filled**

If Interested contact Tiffany Gill at 435-259-5317

[gillt@grandschools.org](mailto:gillt@grandschools.org)