

GRAND COUNTY HIGH SCHOOL

Home of the Red Devils • 608 South 400 East, Moab, Utah 84532
Phone: (435) 259-8931 • Fax: (435) 259-4191 • www.grandschools.org/highschool



ACCESSING STATEWIDE ONLINE EDUCATION

1. <http://www.schools.utah.gov/edonline/>
2. Read the home page to make sure you understand what a SOEP is before signing up.
3. Go to Students and Parents
4. Go to Registration and Go to **SOEP Utah Public Education Online Enrollment by Course** it will take you to <https://seats.schools.utah.gov/>
5. Register for an account on SEATS (Remember to **SAVE** your User Name and Password and turn it into the Counseling Office.
6. You will be sent a confirmation email once this is established, you can then log onto SEATS at this point you will be asked to choose an account type. Choose Student/Parent then create. Fill in all the applicable answers and student accommodations then submit.
7. Once you've established an account, it will take approximately 10 business days to receive the "go ahead" from SEOP so that you can select classes from 7 different online schools. Most online schools only allow only allow students to enter a course at the beginning of the Quarter or Semester (Example 1st Quarter/Semester begins in August and 3 Quarter/2nd Semester begins in January.
8. Please note that each SEATS class awards a .25 credit, so in order to complete a typical GCHS trimester credit of .50 a student would have to complete 2 SEATS classes.
9. At the conclusion of course work, a transcript of grades and a credit is forwarded from the provider to the student/parent and the primary school of enrollment. (Students must follow up with the Counseling Department at their school to make sure that they have received credits from online schools.

SOEP DISCLAIMER FORM

(MUST BE SIGNED BY BOTH THE STUDENT AND THE PARENT BEFORE ENROLLING)

1. I have read and understand the SOEP homepage; it takes about **100 hours** to complete the equivalent of a 1-trimester Grand County High School class. SOEP classes are not easier than regular High School classes.
2. I understand that Statewide Online Education Program is independent learning, and that Grand County High School and the High School Counseling Department are not responsible for students' progress or lack thereof, credit earned/not earned, in any Statewide Online Education Program class.
3. I understand that the Counseling Department at Grand County High School **cannot negotiate, represent, or advocate** for a student that is taking a course with an Online School.
4. **For graduating Seniors, May 1st is the deadline for taking the SOEP final exams** for graduation credit. Anyone missing this deadline could potentially not walk in the GCHS graduation ceremony. Seniors wanting to ensure their participation in the graduation ceremony should finish up SOEP work well ahead of this deadline.

Parent Signature: _____

Student Signature: _____

Date: _____

Date: _____

Dr. Stephen Hren
Principal

Dr. Mary Marable
Assistant Principal

Mr. Ron Dolphin, CAA
Activities Director

Mr. James Stocks, Ed.S.
CTE Director

To educate all students in a safe, supportive, challenging environment where they can learn to be responsible citizens and lifelong learners